



Shirley Warren Primary and Nursery School

Parent Overview for Phased Return to school 3rd June - How we are reducing the risk

On Sunday 10th May 2020 the Prime Minister held his address to the nation on Coronavirus. He shared the government's intention for all primary schools to increase their partial opening. We have now worked through all of the current guidance from the Government and we have worked closely with staff, governors and the local authority; we have taken into account any concerns of staff and the advice to members from trade unions. Therefore we have agreed to re-open initially for children in Pre-Nursery, Nursery and Reception from June 1st. This will be reviewed with the possibility of opening to all children in Year 1 and Year 6 returning at a later date.

Vulnerable children. Children with EHCPs and children of key workers from any year group are also eligible to attend school.

We will continue to open to the children of critical workers and identified children in Years 1 - Year 6 from starting Monday 1st June full time.

Pre-nursery, Nursery, Reception children will transition over the week. See your individual covering letter for details of this.

Our rationale for this is as follows:

- Our plans adhere to the government guidance to prioritise Pre-nursery, Nursery and Reception if school cannot accommodate all eligible year groups safely.
- Opening on Wednesday 3rd June allows the school to thoroughly train staff in all safety measures to reduce the risk of spreading the Coronavirus and prepare the school site for the safe return of the children.
- Having the children start half days for the first week to enable staff to teach the children the new routines and expectations.
- It supports the very real concerns that parents have about school reopening from June 3rd.
- It covers areas of concern posed by trade unions.
- We are keeping numbers in groups at 15 or below with appropriate adult support taking into consideration the age of the children.
- There will be fewer children and adults accessing the school site at the start and end of the day.
- There will be fewer children and adults moving around the site during the school day.



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Identifying the hazards –what’s the risk?	School’s response to reduce the risk
<p>Risk 1 Parents and carers and children arriving on site at the start and end of the day could result in catching and spreading coronavirus through close proximity.</p>	<ul style="list-style-type: none"> • There will not be any before or after school clubs ie breakfast club or after school activities until the end of this academic year. • Staff can arrive from 8.00am. • Children will be split into small groups of no more than 15 for Reception children and 10 the younger children. • The parents/carers will be informed which classroom or room their child will be in and be provided with information about how the school will look and operate from June 3rd. • Each class group will be assigned to their own classroom (bubble) • At the start of the day, most classes/bubbles will meet their teachers at their designated place on the playground. Parents will be able to line up whilst socially distancing as there will be markings on the playground. Parents will then leave via the one way system. • There will be a staggered opening and a one way system for entering and exiting the site. Parents of children in each classroom/bubble will receive bespoke information for their child. • Parents will not be able to make contact with members of staff at this time and should email/phone the school with questions or concerns • Parents vehicles will not be allowed to enter any car park on site to ensure families using our car parks as a pedestrian access route are safe. • Parents and children will be asked to maintain social distance at all times whilst on site. • The site will have signs informing parents about safe distances. Markings on the ground will show safe distances to adhere to social distancing. • As much as possible a one way system will be implemented. • Only one adult can accompany their child to school. Parents are to avoid bringing additional children to school. If this is unavoidable then any accompanying child must remain next to their parent at all times. • Parents and carers who do not adhere to the requirements will be reminded and if this continues asked to leave the site and home school their child.



Shirley Warren Primary and Nursery School

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<p>Risk 2 Parents and carers could catch and spread coronavirus due to entering the school building to seek information, use facilities, dropping off late children, and collecting children outside normal hours.</p>	<ul style="list-style-type: none"> • Parents / carers will not be allowed to enter the school building unless they have a pre - arranged appointment or an urgent safeguarding concern. • Children who are late must be brought to the main front gate and parents so that admin staff can safely admit them. • Parents /carers should be encouraged to refrain from using the toilets facilities if at all possible.
<p>Risk 3 Children and staff could catch and spread coronavirus through close proximity with other children and staff.</p>	<ul style="list-style-type: none"> • We will take the temperature of each child upon arrival. This is based on government advice. • Children will be split into groups of no more than 15 children. • Children will be taught by a member of the teaching or learning support team. • Children with EHCPs will have the provision outlined within their plans as far as possible. • The same staff will be with the same group as far as possible-this will depend on staff availability. • The children will stay in their classroom and the only other areas they will access are the toilets and outside. • Reception and the younger children will have their own place to sit on the carpet. The children of critical workers in KS1 and KS2 will each have their own individual desk two metres apart. • All classes/ bubbles will have separate playtime sat apart from each other in the classrooms and only play within their groups. • School will have markings in the corridor areas to show children the one way system when walking around. • If required, passing others along the corridor at close proximity has been deemed low risk but ideally should be avoided. • Staff will need to share and teach the new class expectations and routines with the children focussing on safe bubbles, walking a safe distance from each other, no holding hands, non- contact play when outside, using tissues, and how to wash hands effectively. • Children will be directed to wash their hands upon arrival in class, before eating and after using the toilet. • HAND WASHING FOR 20 SECONDS WITH SOAP IS CRUCIAL AND WILL BE A KEY PART OF THE DAY. • Regular use of hand sanitiser will be used throughout the day.



Shirley Warren Primary and Nursery School
Parent Overview for Phased Return to school 3rd June - How we are reducing the risk

	<ul style="list-style-type: none"> • The children will only socialise with children in their own group and will not mix with other groups. • Lunches will be packed lunches and will be eaten in classrooms. • Playtimes will be staggered with each group keeping to their allocated area. Groups must not be allowed to mix with other groups. • Staff should where possible and safe to do so prop doors open and open windows in order to maximise ventilation. • Children will be outdoors as much as is reasonably possible with due regard to other groups and their learning needs. • There will be no lunchtime clubs, educational visits, visitors or sports events for the rest of the academic year. Play therapy for some children will continue. • There will be no large gatherings of adults/children e.g. assemblies, sports events. • PE will take place outside or not at all. • The staffroom will be set up to ensure safe distancing and areas are to be cleaned after each use. Staff breaks are staggered. • Office working areas will be arranged to ensure social distancing and perspex screens will be installed in the office areas. • Staff who are providing personal care to children, such as changing nappies and first will wear PPE. Children who become ill at school will be separated and will be looked after in the medical room by a staff member who will wear PPE. • Each group will have designated toilets to use to reduce the risk of cross-contamination.
<p>Risk 4 People displaying symptoms of coronavirus or other illness</p>	<ul style="list-style-type: none"> • Anyone displaying symptoms of coronavirus are not permitted on site and should follow the government guidance around self-isolation and testing. • When a child or member of staff develops symptoms compatible with coronavirus, they will be sent home and advised to self-isolate for 7 days. Their fellow household members will need to self-isolate for 14 days. ALL staff and students who are attending will have access to a test if they are displaying symptoms and are strongly encouraged to get tested. • All children age 5 and over and adults who work in school are eligible for testing. • If the child or staff member tests negative, then they can return to school and their fellow household members can end their self-isolation. <ul style="list-style-type: none"> • Where the child or staff member tests positive, the rest of their bubble will be sent home and advised to self-isolate for 14 days. The other household members of that wider group do not need to self isolate unless the child or staff member they live with in that group subsequently develops symptoms. • Upon symptoms being identified within the setting, PPE would be used immediately to support that individual



Shirley Warren Primary and Nursery School

Parent Overview for Phased Return to school 3rd June - How we are reducing the risk

	<p>and clean where they have been. If it is a staff member, they will be immediately sent home. If it is a child, the child (and their siblings) will immediately be taken to our isolation room where they will be monitored through a window. Parents will be called to collect their child/ren. Children are not permitted in school if parents cannot guarantee the immediate collection of their child.</p> <ul style="list-style-type: none"> • As part of the national test and trace programme, if other cases are detected within the bubble or the wider school population, Public Health England's local health protection teams will conduct a rapid investigation and will advise the school on the most appropriate action to take.
<p>Risk 5 Children and staff could catch and spread coronavirus from touching resources commonly found in classrooms.</p>	<ul style="list-style-type: none"> • Teachers and support staff will only use the resources they require that day. Other resources will not be accessible. • Staff will ensure that children will have their own resources in a named zippy wallet. These can be left on the table at the end of the day having been wiped down before (teaching) staff leave. Children should not bring their own resources into school. • Staff will carefully consider which resources to use and they will need to be cleaned/wiped as far as is reasonably possible at the end of each day by staff before leaving. Milton steriliser fluid will be used to regularly clean resources. • Ipad and laptops will be used by Y1 and Y2 children only and will be cleaned after each use. • If resources need to be shared across groups (though if at all possible this should be avoided) they must be thoroughly cleaned before sharing • Soft furnishings and soft toys will be removed from classrooms or put out of the reach of children. • Children will not bring books, bags, other bags etc into school. • Coats will need to be hung on the backs of their chairs, in individual boxes or kept in separate areas in their classroom. • Children in reception and older will have continuous access to their own named water bottle which will be kept with them in the classroom. Children in pre-nursery and nursery will have water in disposable cups throughout the day. • No resources from school will be sent home e.g. reading books. However reading will continue to be set on Bug Club
<p>Risk 6 Playtimes and Lunchtimes have increased risk of spreading coronavirus.</p>	<p><u>Outdoor play</u></p> <ul style="list-style-type: none"> • Children will be able to play with individual play equipment such as hoops etc but not pass this to others. Play equipment will be washed after each use. The climbing frames will not be used. • As part of the curriculum, staff will teach outdoor games for the children to play at playtimes. • If the weather is sunny parents will apply sunscreen at home and provide a sun hat for their children. <ul style="list-style-type: none"> • Outdoor play opportunities and lunchtimes will be staggered and planned on a rota system



Shirley Warren Primary and Nursery School

Parent Overview for Phased Return to school 3rd June - How we are reducing the risk

	<p><u>Eating arrangements</u></p> <ul style="list-style-type: none"> • We are not providing hot meals at this time. Children can order packed lunches from City Catering in school or bring their own from home. If your child qualifies for Free School Meals or universal provision (is a child within Year R or KS1) they can be provided with a school packed lunch if ordered. Children will eat lunch in their own classrooms. • If children bring lunch from home, cutlery and containers need to be disposable. The lunch needs to be brought in a disposable bag. This is to minimise the possibility of the virus being transferred from school to the child's home. • In pre-nursery and nursery, lunches in disposable bags are to be kept in their personal box. • In Reception, children will put lunch bags into clear plastic bags and these will be stored on the lunch trolleys. These will be handed out at lunch time to ensure social distancing. Children will eat their lunch picnic style in their classroom bubble. • All other children will keep their lunches on their tables. • Children will eat their lunch in their classroom to minimise contact with other groups of children • Tables will be cleaned after lunch. • Children will wash their hands before and after lunch.
<p>Risk 6 Children and staff could catch and spread coronavirus from using the toilet facilities</p>	<ul style="list-style-type: none"> • Each group will have designated toilets to use to reduce the risk of cross-contamination. • Children will be regularly reminded about safe use of toilets i.e. flush and wash hands for 20 seconds. • Children should wash hands again upon returning to the classroom. • Children will only access the toilets one at a time and younger children will be accompanied to the toilet by their adult. • If children need to go to the toilet at break or lunch an adult will accompany them to identified and ensure social distancing. • Any necessary cleaning will be undertaken by staff wearing PPE and following all protocols. • Toilets will be cleaned thoroughly midday and after school.
<p>Risk 7 Children and staff could catch and spread coronavirus by touching surfaces around the school</p>	<ul style="list-style-type: none"> • Thorough cleaning is essential in preventing the spread of coronavirus and thus keeping children and staff safe • Teaching and support staff will leave the building by 4.00pm each day, allowing the cleaning team to thoroughly clean the areas that have been used. • Mr Kelly will ensure he and his team thoroughly clean all areas and surfaces with a chlorine based product as per the government's advice; this includes table tops, taps, chairs, handles, door handles, keyboards etc. • Particular attention will be paid to wet areas eg sinks, toilets to ensure they are thoroughly cleaned. • Staff will need to play their part with this during the day and use anti bac wipes, liquid and blue roll to clean surfaces



Shirley Warren Primary and Nursery School

Parent Overview for Phased Return to school 3rd June - How we are reducing the risk

	<p>e.g. after using the photocopier. These products MUST be stored well away from children at all times.</p> <ul style="list-style-type: none"> • The staffroom has been cleared to create more space and will not be used to sit for lunch or meetings until further notice. The staffroom can only be accessed to check the notice board, check pigeon holes and collect a hot drink using sealed disposable cups provided by the school or staff bring their own. Staff need to observe social distancing requirements when accessing the staffroom. • The water heater handle and surfaces around the sink area must be wiped with a cloth and cleaner before the next person accesses the area. • Staff can take breaks/ have lunch ideally outside or in their own classroom.
<p>Risk 8 Children and staff could catch and spread coronavirus if they do not have access to PPE</p>	<ul style="list-style-type: none"> • The government guidance is that PPE is not required by school staff in most circumstances. • Children are not to wear face masks (See government document "Coronavirus (COVID 19): implementing protective measures in education and childcare settings.") • School are providing appropriate PPE for staff to use when administering first aid, looking after any child that becomes unwell, administering personal care such as changing nappies or clearing spills. • The cleaning team has their own PPE in use.
<p>Risk 9 Children and staff's mental health could have been adversely affected by the impact of the coronavirus; this could include bereavement, effect of lockdown, financial worries</p>	<ul style="list-style-type: none"> • School recognise some staff will need to stay away from school, the guidance is clear and staff can seek advice from their medical professionals. • Senior leaders will ensure they liaise with their teams and if needed seek advice from senior leaders with regard to supporting individuals • If staff have to work from home, phase leaders can support with this • All staff to be mindful that staff and children will all be returning having been affected in different ways by the crisis • Becky Dinnage has been trained as our mental wellbeing trained staff member and can provide more bespoke support/direction for professional support if required. Our Educational Psychology service has provided guidance to help support children which all staff will be using. <p>• Staff are planning carefully to support the needs of our children who may be returning on June 3rd. The children will all have experienced lockdown differently and all will have been impacted by it in some way. We will ensure there are lots of opportunities to talk about our feelings and our curriculum will be planned to support their social, emotional and mental health (SEMH) needs. There will be lots of opportunities to go outside and enjoy the benefits provided by our school</p>



Shirley Warren Primary and Nursery School

Parent Overview for Phased Return to school 3rd June - How we are reducing the risk

	<p>setting.</p> <ul style="list-style-type: none"> • A social story is being written for parents / carers to share with their child to support their SEMH. • Well-being activities to be a core part of the return to school learning package. • Most teachers are across the school to teach our small bubbles. We now have 12 small classes /bubbles of children. Teachers will be planning for these classrooms and will not be able to provide the online support in google classroom after half term. • Children not in school will receive a weekly learning grid with links to online learning. The few staff who do not have a full time class responsibility will be setting this work- these adults will not necessarily be children's usual teachers. Staff will not be able to provide feedback for tasks completed by children. Staff can not be required to provide significant online learning for these year groups as they will either be teaching or supporting the critical key worker/vulnerable children group or deployed by the school with the running of the school.
<p>Risk 10 Safeguarding for those children still at home or have had issues may not be addressed</p>	<ul style="list-style-type: none"> • All safeguarding protocols are in place and have been adhered to during lockdown. This will continue from June 3rd. • Staff will be vigilant with the group of children they are responsible for in school from June 3rd and time will be planned to support the well-being of the children as detailed previously. • Staff will still contact children not in school and notably those children deemed vulnerable. • A DSL (Designated Safeguarding Lead) will be in school every day to respond to any safeguarding concerns.