

15th July 2020

Dear Parents and Carers - Year Four

### **September reopening of school - first day back Monday 7th September**

Please read the parent overview for how we are continuing to reduce the risk as this contains important information and actions you will need to follow that are not detailed in this letter.

We are pleased to reopen the school to all pupils from **Monday 7th September**; we are really looking forward to welcoming you all back. Our reopening plans follow the most recent government guidelines which reflect some changes towards normal provision.

I must stress that we will continue to review and adapt our provision in light of any further changes to government guidance; making the plan set out below **subject to change** if required. During this time, we will carefully assess all aspects of the provision, adapting as necessary with a relentless focus on safety for our children, parents, staff and wider community. Parents will be kept informed of any changes that are needed.

It is important to note that parents and carers will need to follow the school's procedures with absolute commitment. I am sure that you understand the need for stringent health and safety expectations. The school will do all we can to limit the potential spread of infection but we need our parents to do the same beyond the school gates. All of us need to make a firm commitment to making this next step as safe as it can be for ALL of our children, staff, families and wider community. I hope that you all fully support this approach and understand the need for such restrictions.

#### **Travelling to school**

Government guidance states that parents should avoid public transport and where possible walk to school. Parents are asked to ensure social distancing on the journey and outside the school area at all times.. The car parks are not to be used for car access as children will be using this. **Please see the overview.**

#### **Drop off and collection - Staggered start and finish times**

We appreciate these new arrangements are not as convenient as the normal school routines and will mean some additional time and additional movement around the school site. We have tried hard to keep this to a minimum for our families.

- To help keep everyone as safe as possible, we will be staggering the start and finish times of the different year groups and have put in place separate entrance and exit points to the school.
- To avoid congestion at gates we have followed government guidance to use a one way system. This is to try and avoid pinch points caused by parents trying to enter and leave using the same gate.

- We have tried to balance planning sensible start and finish times for our families with children in different year groups whilst avoiding congestion on the playgrounds. We ask that parents socially distance when entering the school when on school site and keep their children with them.
- Nursery and Pre-Nursery start earlier than both KS1 and KS2 pupils; this allows you time to drop off your younger children first. If you have any difficulties, please feel free to contact the school and we will try to help.
- KS1 drop off (8:50am) is before KS2 (9:00am) so allows you time to drop off your younger children first and then go back out of school and drop off your older child to the top playground.
- Collection times are also staggered to try and avoid congestion .
- Nursery and Pre-Nursery finish after KS1 and KS2 pupils; this allows you time to pick up your older children first. If you have any difficulties, please feel free to contact the school and we will try to help.
- KS1 collection at (3:00pm) is before KS2 (3:15pm ) which allows you time to collect off your younger children first and then go back out of school and collect your older child from the top playground.

Please see the details below for your child.

***Drop off and collection arrangements for the Year Four will be:***

<i>Drop off time</i>	<i>Collection time</i>	<i>Where you will enter the school</i>	<i>Where to take your child to meet their teacher</i>	<i>How you leave the school</i>
09:00	15:15	Main gate	KS1 playground	Chestnut gate

**Reducing the risk of the spread of virus**

Children will be taught in **class group bubbles** but may be taught across year group bubbles for specialist teaching such as phonics. Teachers are now permitted to teach across different bubbles for specialist teaching and learning interventions. Schools are permitted to provide **breakfast clubs** and after school child care but these groups can not be larger than 15 children. Breakfast club and After school child care will reopen on **Monday 14th September** and spaces for critical worker's children will be prioritised. This will be reviewed at half term.

We will not be running curriculum clubs in Autumn term 1. We will review this at half term.

Children are now allowed to bring a bag to school as well as coat and lunch boxes. They are now allowed to take home school books

**Uniform**

Children wear their school uniforms as before.

**Play times at break and lunch.**

Children will have separate playtimes in their Year band bubbles. Year 3 children will use KS1 playground for their breaks to ensure KS2 children's morning and lunchtime breaks can take place in a sensible time frame.

**Lunch time arrangements**

Children will be eating their lunch in their own classrooms. At this time we are able to offer hot buffet picnic lunches or packed lunches provided by City Catering. These are cooked by Elaine and her team and have proved very popular.

If you wish, your child can bring in a packed lunch from home. If your child brings a packed lunch from home, any cutlery and containers need to be disposable. Your child's lunch will need to be brought in a hard plastic box which can be wiped down in class before your child brings it home. This is to minimise the possibility of the virus being transferred from school to the home. Children will have separate playtimes in their Year band bubbles but will have lunch play and break playtimes outside in their year group bubbles.

**Responding to illness**

Upon symptoms being identified within the setting, PPE would be used immediately to support that individual and clean where they have been. If it is a staff member, they will be immediately sent home. If it is a child, the child (and their siblings) will immediately be taken to our medical room where they will be looked after. Parents will be called to collect their children.

**Attendance**

Children are now expected to attend school as before.

Thank you, once again, for your ongoing support and understanding in this matter and please feel free to contact the school if you have any worries.

We look forward to seeing you all in September

Take care and best wishes

Mrs Mann