



## SHIRLEY WARREN LEARNING CAMPUS

Primary & Nursery School

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Head of Shirley Warren Learning Campus: Mrs Alison Mann

18<sup>th</sup> September 2020

Dear Reception Parents/Carers,

Firstly, we just wanted to say how lovely it has been to meet the children and watch them settle in so well.

Secondly, a huge thank you for your co-operation this morning during our staggered entry of the school. A lot of time and thought went into planning the different times the children arrive and leave school. We are aware there was some difficulty this morning crossing the Reception playground when dropping and picking up the children. Due to this, we have made a change to the routine. Please see below.

### RA:

- To drop off and pick up your children, you will now enter the school grounds through the car park gate.
- Your children will then enter the school through the back door of their classroom which is situated on the right hand side of the school building when you walk through the gate. You will see a sign on the window to show you where to go.
- There will be social distancing markings on the floor to show you where to line up.
- All timings are still the same.
- The car park will be closed so no cars will be coming in or out of the car park.
- Please see the attached map if you are unsure where this gate is.

### RB:

- There are no changes to your drop off and pick up routine and all timings are still the same.

If you have any questions or concerns, please do not hesitate to contact us,

Many thanks,

Alison Mann

